



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
October 26, 2005

Commissioners: Charlie Menard, Chairman  
Ed Fowler, Treasurer  
Maryan Nowak, Vice Chairman  
Bob Adams (absent)  
Carolyn Basler

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor (absent)  
Recording Secretary: Gwen Borden

Others in Attendance: Ned Dawes, Edwards & Kelcey  
Dick Griffith, Fred Terra, Ted Paul, Jim Maddigan,  
Nelson Woodward, Dick Rodier, Dick Crowell, Bruce Lopes

Meeting called to order at 7:00 p.m. by Chairman Menard.

**Airport Engineers Edwards & Kelcey, Projects Update** – E&K representative Ned Dawes submitted a written status report (see Attachment A) on pending airport projects. Ned read the report for all in attendance and asked if there were any comments or questions on any of the airport projects? Ed asked Ned if he has any new information of the fuel farm? Ned stated he has not heard anything from the state as far as any movement on ASMP, nothing on the CCTV system. There being no further questions for Ned, Charlie thanked Ned for his continuous good work for the airport.

At this time the commissioners opened the bids submitted for the Farmall Tractor.

Peter Mazzolini	\$500.00
Bob Mello	\$450.99
Steven Whitherall	\$1,125.00
John Codman	\$800.00
<b>Albert Adams</b>	<b>\$1,500.00</b>
E. L. Karns Jr.	\$430.00
Fred Terra	\$1,216.00

After discussion, the commissioners are in agreement that the high bidder is Albert Adams. Dan will call Mr. Adams and inform him that he may pick up the tractor.

The bids submitted for snow plowing services were opened at this time.

	<b>Option 1 Driver of TMA Equipment</b>	<b>Option 2 Driver and own equipment</b>
<b>Fred Terra</b>	<b>\$12.00/hr.</b>	
Joe Santos	\$25.00/hr.	
Marshall Bros.		\$65.00 - \$150.00/hr.
GB Sons		\$95.00 - \$140.00/hr
<b>AA Professional Pest Services</b>		<b>\$35.00/hr.</b>

After review and discussions, the commissioners are in agreement that Fred Terra is the low bidder on Option 1 and AA Professional Pest Service is the low bidder on Option 2. Both parties being in attendance this evening, Dan stated to them that they will be contacted on an as needed basis.

**Minutes: September 28, 2005 - Ed: motions to accept the recording secretary's report as submitted. Carolyn: seconds. All in favor, so voted.**

**Treasurers Report – Ed reported on the financial status of the airport noting Income of \$204,475.39 and Expenses of \$9,201.59 for a Monthly Positive Cash Flow of \$195,273.80. Ed asked if there are any comments or questions on the report? There being no questions or comments, Carolyn**

**motions to accept the Treasurers' Report and to authorize Ed to submit the bills for payment.**

**Maryan: seconds. All in favor, unanimous. So voted.**

**Airport Managers Report – Dan reported on the following:**

1. **Fuel Survey** – Dan noted that he obtained the fuel survey on line at 100LL.com, and reported that TMA is in line with prices of nearby airports. Our current price is \$4.00/gallon and \$3.88 for cash discount.
2. **Office Space for rent** – a party expressed interest by nothing has been finalized.
3. **Airport Safety Group** – met on October 21 and in attendance were a contingency of FBO's and users of the airport. A few items were discussed. Dan and Leo have been working on some the vegetation that needs attention.
4. Dan received a phone call from **Manny Leal** requesting to do some mowing on airport property adjacent to his land. Dan spoke to him with regard to communications with ConComm, and Dan sent him a copy of ConComm's letter. Dan has not heard anything from Mr. Leal since then.
5. **Deer Eradication Program** – is in process. Identification badges have been issued to the people that Dan has allowed to bow hunt on airport property.
6. **Flooding on East Road, Crib, and Culvert** – during the storm a couple of weeks ago it was observed that the water came right over the east road. Basically it is what the water always did over there before the road. It was there Saturday and Saturday night. It subsided on Sunday and Monday it was all gone. Water also got into the crib area and flooded into the culverts. The culverts seem to be working although some might not be working as well as others and should be cleaned some time.
7. **Final Inspection of Taxiway** – will take place November 2 at 1:00 p.m.
8. **TAA Flyout Saturday October 29<sup>th</sup>**. – all permits have been obtained from MAC and FAA and they are good to go. The commission will grant their request for a fuel discount for their event.

9. **Vacation** – Dan reported that he will be on vacation from November 9 through the 19<sup>th</sup> and that he has secured coverage for the airport in his absence and that Joe Lawlor and Bob Adams will be providing the airport coverage.

### **Old Business**

1. **Long Term VMP Program**
2. **Security Plan**
3. **Building Directory Signs** – Charlie noted that Greg Cronin was working on these three items and asked Dan to call Greg for a status report on them.
4. **Security Plan Update** – the plan is complete with a minor change and the books will be distributed. Charlie thanked Dan for a job well done.
5. **Emergency Plan Review** – Charlie asked Maryan and Carolyn for an update. Maryan reported that he obtained a copy of the Massachusetts Emergency Plan from Joe and Carolyn has reviewed it. Maryan still has to go over it. They thought about how they will approach the city officials with this and decided they would probably talk with Gil Enos for his input and a feel for the approach we may want to take.
6. **East/West Access Road** – Final DEP Inspection for Certificate of Compliance – Ned informed the group that we have completed the second growing season as required and he will be filing for the certificate of compliance for the project

### **New Business**

1. **Tractor Bid Opening** – conducted earlier in meeting.
2. **Snow Bid Opening** – conducted earlier in meeting.
3. **FAA Meeting with Donna Witte** – Charlie reported that as many may know, the airport had a complaint filed against it for not allowing ultra-lites. We responded to an inquiry from the FAA. A meeting was held, and Ms. Witte brought down some paperwork and we had a very good meeting with her and MAC representative and we explained our position. We are waiting for a final decision from FAA. Ms. Witte spoke about the possibility of conducting a study before she makes a final determination. We were told to continue as is pending the decision.

One of Ms. Witte issues was that TMA SOPP's do not allow Tough and Go's between the hours of 2100 and 0700 hours. She advised that we cannot deny the tough and go's but we can request compliance. Therefore we have revised our SOPP's for this particular piece and forwarded it to her. The commission has agreed to table this until we get a response from Ms. Witte.

4. **Request to City Tax Possession Agent for land on Betsy Road and Caswell Street – A request is being prepared and will be submitted asking that the airport have the land because it is wet and landlocked and should be of little or no use to anyone else.**

Fred Terra informed the commission that the final layer of paving near his new hangar is tentatively scheduled for Saturday. Dan asked Fred to inform the contractor that the trucks are not to go through the main gate at all because they don't need to.

Charlie reported as point of information that we have received another request for consideration for a land lease on the west side of the field and it will be numbered and put in the file until the issue of availability is resolved.

**Next meeting November 30, 2005 at 7:00 p.m.**

**Maryan: motions to adjourn at 7:45 p.m.. Ed: second. All in favor, unanimous. So voted.**

**Project Status**

Taunton Airport Commission Meeting

October 26, 2005

Edwards and Kelcey's Update

1. **Reconstruct Parallel Taxiway, Replace Runway & Taxiway Edge Lights & Update Airport SWPPP**
  - a. Substantial completion for the project was reached last week. Bay State Piping still has some "punch list" items left to complete. FAA/MAC final inspection scheduled for Wednesday, November 2<sup>nd</sup> @ 1 PM.
  - b. Hope to close out project in November.
  
2. **Reconstruct Main Apron & "Crib" Apron, Construct Apron Expansion, Install Two Obstruction Lights and Additional Ramp Lighting**
  - a. Conducted meeting with Kings Pond Road residents on September 29<sup>th</sup> to review the proposed installation of the obstruction light along the right-of-way for the road.
  - b. Airport Commission has received independent cost estimate and has asked the FAA & MAC for their concurrence with EK's proposed engineering contract.
  - c. Expect contracts to be signed in November.
  - d. Expect to start Data Collection Phase – survey, soils, and wetlands – in November.